# Gitika Samal

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## CARRIER OBJECTIVE

I am an Engineer with more than 8 years of experience in Civil Engineer/Junior Engineer/Structural Engineer.

* To build a long term carrier in the field of Civil Engineer industry with opportunities for career growth.
* To use my skills in the best possible way for achieving the company goals.
* To enhance my professional skills in a dynamic and stable workplace.
* Seeking a responsible job with an opportunity for professional challenges.

**Professional Experience**

**FromAugust 2012-Till Date**

**Organization -**‘SOA’ University, Bhubaneswar, Odisha.

**Job Profile:** - Junior Civil Engineer

**Role & Responsibility:-**

* Maintenance of all construction site work .
* Preparing of Quantity & Billing & audit in all site work.
* Preparing of Estimates, deviation statement, comparative statements and preparing some drawings for new proposed works.
* Regular supervision of the Construction site at which the Contractor is working.
* Measuring the quantity of work done by Contractor and preparing the bill according to the measurement.
* Recording of measurements in the measurement book for the works done by the contractor.
* Preparing presentation drawings in 2D & 3D AutoCAD.
* Make the structural & Architectural drawings.
* Check drawings & final format & order.
* Making the complete filling of drawings.
* Development of analysis reports, collection and interpretation of output data from analysis.
* Work in Microsoft excel, word etc.

**From March 2010 to 31st May 2012**

**Organization -** IGNOU, New Delhi

**Job Profile -**Junior CivilEngineer

**Role & Responsibility:**

* Supervise all projects, employees, including in house, external contractors & Subcontractors.
* Attend meeting & discuss project details with Clients, contractors etc.
* Trained the new employees in a supervisor capacity to take over similar projects and aid company expansion.
* Perform drafting according to specifications; ensure compliance with all project QA procedures and requirements.
* Work closely with process engineers for follow up and evaluation & presented reports on trial materials according to designated schedules.
* Checking of DOPRs accordingly drawings of all IGNOU Regional Centers.
* Bhopal RC (EPI)
* Karnal RC (Rites)
* Patna RC (NPCC)

**From January 1st2010 to February 28th2010**

**Organization -**ABSYS (INFOSYS), Bhubaneswar, Odisha.

**Job Profile:** - CAD Engineer

**Role and Responsibility**

* Plan and renovation of Buildings.

**From January 2009 to December 2009**

**Organization -** Creative Studio, Bhubaneswar, Odisha

**Job Profile -** Structure Design Engineer

**Role and Responsibility:**

* Building Design
* Soil testing
* Estimating & Drawing

**PROJECT and CERTIFICATION**

## PROJECT (DIPLOMA IN CIVIL ENGINEERING)

Concept: - Appropriate Technology for Low Cost Housing.

Responsibility: - Building Drawing (Plan, Section, Elevation)

Duration: - One Month

**CERTIFIED ENGINEERING COURSE**

Company name: - OCAC (Government Organization)

Duration : - September 2008 to November 2008.

Hand on experience:

* AutoCAD (September 09, 2008 to October 04, 2008).
* STAAD PRO (October 10, 2008 to November 14, 2008).

**QUALIFICATION**

* Diploma (Civil Engineering) (2008) - Kalinga Polytechnic, KIIT, Bhubaneswar, Odisha
* BTECH (Civil Engineering) (2011) - Karnataka State Open University, New Delhi
* HSC(2004) - Board of Secondary Education, Bhubaneswar

**Software Proficiency**

* Basic Knowledge of 2D & 3D AutoCAD.
* Basic Knowledge of STAAD PRO.
* Basic Knowledge of MS – Excel, Power Point & Word.
* Basic knowledge of Internet and Adorable Photoshop.

**STRENGTHS**

Leadership skill, Self-motivated, Positive attitude, Sincere and Adaptive to new technologies and situations.

**Personal Profile**

Name – Gitika Samal

Date of Birth - May 25th, 1989

Languages Known - English, Hindi, and Oriya.

Passport - Available

Marital Status - Married

(Gitika Samal)